

Santa's Senior Center Corporation, Inc.
Board of Directors Meeting Minutes
08 January 2025

Our Mission is to create inviting enjoyable programs that encourage older adults to use their skills, develop their potential, and continue involvement in the community.

Call to Order: President, Joseph Gelinias

Present: Greg Corbett, Joe Gelinias, Candy Clarke, Rochelle Renner, Ruthie Sevy, Cora Williams

Others Present: Sharon Corbett, Barbara Sevier, Goldie Southwood, Diane Jewkes, Brenda Sadler, Judi Hastings, David Hastings, Carmen Sears

Absence/Excused: Lamie Ellsworth

Approval of Agenda for: 08 January 2025, With correction of name. Motion by Greg C., Second by Ruthie S. Unanimous approval.

Approval of Board of Directors Meeting Minutes: 11 December 2024, Motion by Cora W., Second by Candi C. Unanimous approval.

Officer Reports:

Secretary- Gregory Corbett

Results - Board of Officer Elections; President – Joe Gelinias 6-0, Vice-President – Ruthie Sevy 6-0, Treasurer – Rochelle Renner 6-0, Secretary – Greg Corbett 6-0

Volunteer hours – 195 for December 2024

Thank You Card sent to Jo's Oven, donation of Cinnamon rolls for SSC Bazaar.

A Question was asked why we document volunteer hours. Hours are a support tool for 1099 Tax Exemption and any possible audit of our nonprofit organization.

Treasurer - Rochelle Renner – Financial reports filed, attached.

One of our three CD's will mature in February. Question was raised as to what we wanted to do with the monies. This led to conversation and agenda item, (Parking Lot replacement for SSC). A bid was submitted by Down Under Landscaping to

remove and replace the asphalt around the entire SSC. (This company is the only company that has or is willing to submit a bid to complete this project.)

The entire cost to replace parking lot asphalt comes to \$76,790.00. Contractor is willing to complete the project in two phases; Front and side parking lot, at a cost of \$34,800.00. Rear parking lot at a cost of \$41,990.00.

Portions of gaming money (Barb S. reported almost \$27,000.00 available at this time.). Other monies could be used from our current CD's and assets in our savings accounts.

The parking lot asphalt has become a safety issue. Asphalt is separating from the front patio, sinking in the side parking lot, and needs to be replaced in the rear parking lot to provide safe and level parking and walkways for members of the SSC.

The CD that will mature in February 2025 will at this time be rolled over into a 3 month CD. Motion by Joe G., Second by Ruthie S. Unanimous approval.

Decision to complete parking lot repairs will be made at the February board meeting.

Barb S. informed board members that Gaming Funds may be used to fix, repair, complete maintenance and for utility costs. The money must be used during the year it was received or be earmarked for projects. If this is not completed the monies may become taxable or have to be returned to agency that provided the funding.

Vice-President – Ruthie Sevy - No Report presented or written.

President - Joseph Gelinias - No Report presented or written.

Committee Reports/Updates:

Gift Shop - Goldie Southwood – Earnings report filed, for October, November and December, attached.

Goldie thanked Diane J. for all of her help in getting reports filed and printed.

Vendor proceeds were noted and filed for Treasurer to make payments.

Gaming - Barbara Sevier – Reconciliation Summary report filed, Account Balance \$32,866.56. Last donation check was received July 2024. Awaiting funds for this coming year.

Kitchen - Sharon Corbett - No Report presented or written.

Budget Committee - Rochelle Renner – No Report presented or written

Audit Committee - Rochelle Renner – No Report written. Rochelle Renner, Jo Small, Alice Murphy, and Agnes Beavers. Committee will complete audit this month, January 2025.

Maintenance Committee – Gregory Corbett – Fuel usage report. We have seen a large reduction in fuel usage since the tune up by Kraft Plumbing and Heating. Average daily usage cost has dropped from \$10.05 per day, to \$8.75 per day. This is a savings of \$1.30 per day. Currently a \$474 yearly savings.

Star Link does not have a program for Nonprofit organizations, except for tax exemption. Initial equipment costs for small business is \$749.50 with a monthly fee of \$140.00.

Administrator Carmen S. has reported numerous times of having outages with our current provider ACS Alaska. These outages have caused work to be reaccomplished and delays in normal day-to-day operations. Thor W., Joe G. and Greg C. have all recommended upgrading to Star Link.

Motion made by Rochelle R., seconded by Greg C. to look into purchasing equipment and services from Star Link, at the February board meeting. Unanimous approval. Additionally, inquiries will be made to ACS about discontinuing services and what the savings would be.

Election Committee - Gregory Corbett- No Report presented or written.

Outreach - Candy Clarke – Received Thank you card from Helping AK for donation to their program. Received letter from NPHS for donation to Senior Bash. Joe G. read thank you card from Judi and David H. “Dear Anonymous elf or elves for David and Judi Hastings. We thank you for paying for our lunches, Winter

Wonderland feast, meals and birthday lunch this month. What a blessing to be able to go to both of these events, and pray blessings back on you also.

Sunshine - Judi Hasting - This past month of December, Sunshine Cards were sent for; 18 birthday's and presented, 5 anniversary cards, 2 get well cards and 1 sympathy card.

Met with Carmen S. to get upcoming birthdays. We have 13 members celebrating in January. Betty Schleich is recovering from surgery.

Ruthie S. reported that Pat A. unfortunately fell again, is in the hospital, but will be released to her son as soon as possible.

Administration - Carmen Sears – Holiday Bazaar for SSC was a huge success, the Center made \$910.00. In addition, the Jewelry Sales continued through the month of December and added an additional \$87.00.

Jo's Oven donated cinnamon rolls for the SSC to sell. As mentioned earlier a Thank You card is in the mail to them for their generosity.

Carmen S. volunteered 8 hours to help with the Holiday Bazaar.

The North Pole Christmas Decorations contest was awarded to Century 21 for their display.

Membership and registration are moving along. We currently have 124 members who have renewed. There are still 67 members who registered last year, that have not completed their renewal. In addition, there are 16 members from 2023 that have not completed a renewal form or paid for registration. Those members over the age of 80 were notified that they are now life members. It was suggested that a letter be sent out to Sustaining Donors to help remind them about their contributions.

During the month of December numerous individuals came in or called about food and gift boxes. There was a consistent lack of information provided to ensure everyone received the proper box. This is just an FYI to make sure items are labeled properly in the future.

Unfinished Business:

Advance printing quote for brochures and lapel pins – Carmen S. has not looked into the cost. Tabled until February board meeting.

Revised Facility usage Agreement – Motion to delete kitchen usage from the agreement made by Joe G., seconded by Cora W. After lengthy discussion and what should and should not be included or deleted no action was taken. Vote was taken; 1 abstain, 2 Yeah, 3 Nay. Special meeting will be held to rewrite and update the Usage agreement.

Members use of Table / Chairs – Motion made to discuss usage of tables and chairs for SSC members, made by Cora W., seconded by Candi C. Unanimous approval. Agreement will be updated during the special meeting for usage agreement.

Absentee from the Board for extended periods - Clarify for future By Laws, specifically Article IV, Section 7. Motion made by Cora W., Second by Joe G. By Laws committee consisting of; Goldie Southwood, Barbara Sevier and Ellie Herrera will review and update the current ByLaws.

Goldie S. requested that all SSC members, especially Board members make notations and put in writing their suggested updates to the current ByLaws. All SSC members will be notified in the January Newsletter to submit their suggestions No Later Than Monday 03 March 2025. ByLaws are posted on the bulletin board in the Administrative Office, On line Website for SSC and all Board Members have copies in their folders.
Unanimous approval.

Cookbooks Funding to order more – Diane J. and Goldie S. spoke to the printer. It was suggested that we reach out to businesses that have purchased advertising in our current Cook Book, before we begin a reprinting. There are currently 266 books on hand. The cookbooks previously cost \$7.00 a copy.

New Business:

17 Mile Homemakers – Brenda Sadler – Thank you to the SSC for all your support and help over the past few years. In addition, we look forward to partnering with you for another, Fun with Junk in the Trunk. We want to participate with you June 14th, 2025 for another great activity.

Aging and disability resource center wants to partner with the 17 Mile Homemakers and the SSC to present information and activities for the upcoming year.

Tax Exempt Form – Rochelle Renner – The SSC tax exemption form and members assigned to it require updating. Some members currently on the listing are no longer members of the board. A maximum of 6 members can be listed. The following personnel will be added to the listing; Joe Gelinias, Gregory Corbett, Ruthie Sevy, Rochelle Renner and Carmen Sears.

Member/Visitors Comment:

Diane J. - Excited to see the upcoming printed budget. This, I believe will help all SSC members know what are yearly, and monthly expenses are. This will help us make future financial decisions for the SSC.

Goldie S. - Thank You to Carme S. for conducting the Jewelry Sales event. Suggest we do this again, possibly during elections and especially at the upcoming Junk Trunk Extravaganza in June. Sustaining Donors may use donations from their IRA to avoid paying taxes on these monies. Lastly, come to Lunch.

Greg C. - Presented idea to have SSC lunch event at different restaurants throughout the North Pole area. See if the owners would make a special reduced rate or dessert available for the SSC members. This will be brought up at the SSC Birthday Luncheon on 15 January 2025.

The next Board Meeting will be held on February 12, 2025 at 1:00pm.

Meeting adjourned @ 3:05 P.M. by President Joseph Gelinias

Prepared by SSC Secretary- Gregory Corbett