

Santa's Senior Center Corporation, Inc.
Board of Directors Meeting Minutes
August 9, 2023

Our Mission is to create inviting enjoyable programs that encourage older adults to use their skills, develop their potential, and continue involvement in the community.

Call to Order: President, Benjamin Williams, Jr.

Present:

Sharon Corbett
Joe Gelinis
Rochelle Renner
Ruthie Sevy
Benjamin Williams, Jr.

Others Present:

Button Bodiker
James Hunter, temporary Parliamentarian
Barbara Sevier
Goldie Southwood
Brenda Sadler
Jana Howard
Donna Reese

Absence/Excused:

Judi Hastings
William Sanderson, Parliamentarian

Minutes from July 12, 2023 meeting - Approved

Officer Reports:

Treasurer-Rochelle Renner- Report filed.

President-Benjamin Williams Jr. - This morning Arctic Fire and Safety inspected the hood range of our kitchen stove and found it functional.

Vice President-Sharon Corbett- Would like to get the Board of Directors agenda out to members 2 weeks before the next Board meeting. Have a pre board meeting the Monday before Wednesday's Board meeting so any discussions that need to be aired out can be discussed at that time.

Sharon Corbett then made the motion to post the upcoming BOD agenda 2 weeks prior to the next Board meeting on the bulletin board. Joe Gelinis seconded. Motion passed.

Got 2 vendors cost estimates to replace the 3 exterior doors to the Center's building. Will take 8-10 weeks for delivery. 10-14 days to complete the project.

Outside sign has been completed. Currently looking at rehangng it on the metal rack.

Secretary-Ruthie Sevy-

Volunteer hours - 488.5 hours for the month of July.

Ruthie Sevy stated that Pat Arthur requested to purchase a new floor fan for the big meeting room. Ruthie made a motion to purchase a new floor fan not to exceed \$100 for the big meeting room. Rochelle Renner seconded. Motion passed.

Committee Reports/Updates:

Gift Shop-Goldie Southwood-As printed. July gross sales \$377.00. Have ordered new t-shirts for the Gift Shop. Should be here in 3 weeks.

September 30-October 1, 2023, will be having a jewelry sale. Need some volunteers for this. Requests for volunteers can be put into the monthly newsletters.

Recommend calendar activities be made for the full year so we all can see what is coming up especially for those who need approval for fundings. When Ruthie Sevy asked who should be the one doing this, Goldie said the President should be doing it. She'll get with Benny to help him get it started.

Gaming-Barbara Sevier- Balance of \$44,078.35

Barb reported that the Center received a \$3,288.47 check from the Pull Tab.

Have a few more donation checks to send out than will be able to figure out what our current balance will be.

Kitchen-James Hunter- Income = \$1,909.00

Audit Committee - Jo Small and Rochelle Renner - Nothing to report.

Budget Committee - Sharon Corbett and Rochelle Renner - Nothing to report.

Administration-Jana Howard - Have a list of member names for the Nominating Committee to call to see who might be interested in being on the Board of Directors.

Attached a copy of the cost estimate for computer maintenance in the total amount of \$1,098.00. Need a new updated drive and cleaning. Need a good backup system, which was recommended by the computer technician.

Maintenance Committee - Joe Gelinis - Nothing to report.

New Business:

Brenda Sadler spoke out in regards to Ft. Wainwright USO to have the 17 Mile and Santa's Senior Center a combined effort to provide Christmas cards and cookies to the 1,500 single men and women stationed at Ft. Wainwright.

Discussion ended up having this announced at the Birthday luncheons and in the monthly newsletters asking for volunteers to help in this big combined event.

Ruthie Sevy made a motion to approve repairs and upgrades to the Center's computer in the amount of \$1,098.00 from UpNorth Computers. Joe Gelinas seconded. Motion passed.

Member/Visitors Comment:

Jana Howard, in reference to the Calendar, recommended for the annual calendar that the President schedule one large working meeting with all needed parties to create the annual calendar together.

Jana Howard, in reference to the Agenda being posted 2 weeks early, reminded that adding administrative steps comes at a cost to the center. Adding this step increases touches for the secretary and the admin and we are gladly willing to oblige but requested that everyone remember why we are adding this step..... 1. So the members can see what will be on the agenda in the upcoming months. 2. So members have a clear avenue to use requesting something be added to the agenda. If we do not get better about adding items to the agenda this is just wasted time and touches.

Donna Reese, being on the Budget Committee, reported that they are currently working on the budget and want to thank everyone for giving their receipts as they make their purchases. Will accept copies of receipts and the Committee wants to be able to show everyone where all the money is going.

Donna Reese added that maybe we should have a list for all activities for the month.

Goldie Southwood reported that the monthly lunch tickets have been changed from 5 lunches for \$30.00 to 6 lunches for \$30.00. This only changes the amount of meals for the same dollar amount. Benny Williams then made a motion to change monthly lunch tickets from 5 lunches a month to 6 lunches a month at the same rate of \$30.00. Joe Gelinas seconded. Motion passed.

Goldie Southwood asked, “How can a visitor make a motion before the Board?” President Benny Williams said he will find out and get back to her.

The next Board Meeting will be held on September 13, 2023 at 1:00pm.

Meeting adjourned @ 2:41pm by President Benjamin Williams, Jr.

Prepared by SSC Secretary- Ruthie Sevy